



New Junior Faculty Award 2007-08

PROGRAM DESCRIPTION

The Office of the Vice President for Research (OVPR) offers a New Faculty Award program to support new junior faculty as they establish their scholarly activities at the UO. The program consists of two stages that will offer up to \$7,500 of support.

Eligibility

To be eligible for either Stage I or II, new junior faculty must meet all of the following conditions:

- Be a new tenure-track assistant professor with an appointment percentage of at least 50%;
- Have a contract issued no later than September 30th (verified by Academic Affairs);
- Begin work at the UO in the fall or winter quarter;
- Have not received start-up support from the Office of the Vice President for Research.

Please note: Individuals with contracts that begin in the spring quarter, or who have contracts issued after September 30th, will be deferred until the following year.

Stage I - \$2,000 award

Following confirmation by the Office of Academic Affairs that an individual has joined the faculty and meets the eligibility conditions, the OVPR will transfer \$2,000 to the faculty member's primary department no later than October 31. The one exception is those who receive start-up packages from the OVPR. All start-up packages from the OVPR are inclusive of the \$2000 Part I award. The award is in the form of research support which means it may be used for services, supplies, and travel. Please see further information for transfer and expenditure of funds below. If you have questions about eligibility regarding start-up support, please contact Moira Kiltie (6-3188).

Stage II - \$5,500 award

Application deadline: Extended to Friday, November 16, 2007 (original date November 9, 2007)

Eligible new junior faculty may apply for a Stage II award in the amount of \$5,500.

The application will ask the new junior faculty member to enclose a two page curriculum vitae and designate how they would like to receive the \$5,500 award. They can choose between research support (services, supplies & travel) and summer stipend (payroll). Or, they can split the funds between the two categories (must be rounded to the nearest hundred dollar). The award from Stage II will be available the

following February for research support and August for summer stipend. Please see information for transfer and expenditure of funds below.

New junior faculty who do not have their contracts renewed for a second year are ineligible for Stage II funding. It is the responsibility of the individual faculty member to notify the OVPR if they become ineligible for Stage II funding after the award has been granted.

Transfer and Expenditure of Funds

OVPR will transfer funds to the appropriate departments in October (Stage I), February (Stage II- Research Support) and August (Stage II- Summer Stipend).

It is the responsibility of the home department to handle stipend (payroll) processing, payments and reimbursements. **Department budget managers will be responsible for determining how much of the \$5,500 portion of the award must be reserved for OPE expenses. There will be no additional transfers to cover OPE beyond the \$5,500 second portion of the award.** All summer stipends are subject to regular payroll deductions and tax.

Research support may be used for research-only related expenses such as library searches, professional travel, supplies and books. Reimbursement is limited to research-related expenses in accordance with university and state policies, guidelines and procedures.

All new faculty award recipients should consult with their home department accountants, or budget administrators, to confirm their stipend payments, before making any travel plans, and before making any purchases to ensure payment and compliance.

Questions

For questions regarding eligibility and other program issues contact:

Moira Kiltie, Assistant Vice President for Research
Phone: 541-346-3188 or E-mail: kiltie@uoregon.edu

For questions regarding accounting and award distribution contact:

Stacy Williams, Office Manager-Project Manager
Phone: 541-346-2888 or E-mail: stacyw@uoregon.edu